

1. **APPROVAL OF MINUTES:** Approval of the minutes from the February 9, 2015, Potter County Commissioners' Court meeting

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 4, 2015 through February 18, 2015. [Hood]

Judge Tanner referenced Vouchers checks Nos. 160583-160822 and wire #504-510 in the total amount of \$3,955,212.52.

MOTION was made by Commissioner Church: I move that Commissioners' Court approve the vouchers as presented.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

3. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

The insurance report was so recognized.

See Documentation

4. **TIMECLOCK PLUS:** To hear a report on TimeClock Plus and take any action necessary. (Holland)

Kay Holland, Human Resources Director, gave an update on TimeClock Plus.

See Documentation

5. TREASURER'S REPORT: To recognize monthly treasurer's report. [Jennings]

Leann Jennings, Treasurer, and Tamara Dickerson, Deputy Tax Assessor/Collector, gave a report to Commissioners' Court.

The treasurer's report was so recognized. See Documentation

6. POTTER COUNTY CONSTABLE PRECINCT 4: To review the Tier 1 – Partial Exemption Racial Profiling Report. [Jackson]

The Partial Exemption Racial Profiling Report was so recognized.
See Documentation

7. RANDALL/POTTER COUNTY COOPERATIVE DRUG COURT PROJECT: To recognize and approve the resolution approving the submission of the grant application. [Easterling]

Terry Easterling, Director of CSCD, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the resolution approving the submission of the grant application.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

8. LOCAL DATA ADVISORY BOARD (LDAB): To recognize and appoint Judge Nancy Tanner to replace Commissioner Mercy Murguia on Local Data Advisory Board (LDAB). [Murguia]

MOTION was made by Commissioner Vaughn: I move that we appoint Potter County Judge to the position to replace Commissioner Murguia on the Local Data Advisory Board.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

9. **TEXAS ASSOCIATION OF COUNTIES:** To recognize Commissioner Murguia's invitation to join the Texas Association of Counties Leadership Education Committee. [Murguia]

Commissioner Murguia's invitation was so recognized.

10. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation [Murguia].

Commissioner Murguia provided an update on the Local Government Corporation.

11. **TAX INCREMENT REINVESTMENT ZONE #1 (TIRZ#1):** To hear a report on the status of TIRZ Board and actions that this Board has taken. [Church]

The status of the TIRZ#1 Board was so recognized.

12. **TAX INCREMENT REINVESTMENT ZONE #1 (TIRZ#1):** To recognize and review TIRZ#1 Project: Xcel Energy-SPS Headquarters Development Agreement. [Shaw]

Kelly Shaw, City of Amarillo - TIRZ Board, spoke before Commissioners' Court.

The TIRZ#1 project and agreement were so recognized.

See Documentation

13. **POTTER COUNTY MEMORIAL STADIUM-AMENDED LEASE:** To consider and act upon approving the final version of the amended lease with the Southern Independent League. [Kemp]

MOTION was made by Commissioner Church: I move that we approve the final version of the amended lease with the Southern Independent League.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 14. TRI-STATE FAIRGROUNDS-INSURANCE CLAIM FOR HAIL DAMAGE:** To consider and act upon approval of a final agreement between the County and the Tri-State Fair for sharing the costs of a 3rd party consultant. [Kemp]

MOTION was made by Commissioner Murguia: I make a motion that we approve the final agreement between the County and the Tri-State Fair for sharing the costs of a 3rd party consultant, and Potter County funds to be reimbursed by the Texas Association of Counties.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 15. CAPITAL CREDIT FUND-ACCEPTANCE OF COMMUNITY AND ECONOMIC DEVELOPMENT FUNDS:** To consider and act upon accepting a portion of unclaimed capital credits and designating a community or economic development use for such funds, as authorized by §74.602, Texas Property Code. [Kemp, Tanner]

MOTION was made by Judge Tanner: I make a motion to accept a portion of unclaimed capital credits and designating a community or economic development use for such funds. Auditor, Kerry Hood, will send that letter.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 16. POTTER-RANDALL APPRAISAL DISTRICT – BOARD VACANCY:** To consider and act upon the appointment of Gary Elliott to fill the unexpired term of Jack McCullough on the board of directors of the Appraisal District Board. [Tanner]

MOTION was made by Judge Tanner: I make a motion to consider and act upon the appointment of Gary Elliott to fill the unexpired term of Jack McCullough.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

- 17. EQUIPMENT REPAIR/REPLACE:** To authorize Purchasing Agent, David Harder, to seek bids for case management system for County and District Court. [Woodburn]
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Caroline Woodburn, District Clerk, Kristi Poole, Deputy District Clerk, Julie Smith, County Clerk, and Jason Patrick, Information Technology, spoke before Commissioners' Court.

No action was taken on this item.

- 18. FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1107-15, Road Materials, to the lowest responsive vendors listed on the award recommendation sheet. [Harder, Ysaguirre]
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MOTION was made by Commissioner Murguia: I make a motion to approve Formal Bid #1107-15, Road Materials, to the lowest responsive vendors listed on the recommendation sheet.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

- 19. REAL ESTATE SALE:** To consider and act upon the following in relation to the real estate contract for 2404 SW 6th Avenue.

- a. Approve amendment #2 to the real estate contract that would extend the evaluation period but keep the closing date the same.
 - b. Authorize Potter County Judge, Nancy Tanner, to sign any closing documentation related to the sale. [Harder]
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- a.** MOTION was made by Commissioner Church: I move we approve amendment #2 to the real estate contract that would extend the evaluation period but keeping the closing date at March 20th.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

- b.** MOTION was made by Commissioner Kelly: I move to authorize Potter County Judge, Nancy Tanner, to sign any closing documents related to the sale.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

- 20. ASSET DISPOSITION:** To consider and act upon allowing the Sheriff's Office to dispose of Potter County #20531, Body Armor Vest, as it was destroyed in a fire. [Harder, Thomas]

MOTION was made by Commissioner Murguia: I make a motion that we approve disposing County #20531, Body Armor Vest, from inventory.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

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- 21. CASE MANAGEMENT SOFTWARE:** To hear a report on the status of the negotiations with the Council of Urban Counties for Case Management Software and take any action necessary. [Harder]

David Harder, Purchasing Agent, will coordinate a meeting between Commissioners' Court and Council of Urban Counties.

No further action was taken on this item.

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- 22. EMPLOYMENT ITEMS:** To consider and act upon the following employment items:

a. **ROAD & BRIDGE DEPARTMENT:**

1. The new employment of Damian Erik Alcala as a replacement for David Ferguson as Maintenance Technician.

MOTION was made by Commissioner Church: I move we approve the employment item for Road and Bridge as presented.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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- 23. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

Mike Head, Facilities Maintenance Director, gave a Projects report on various Potter County projects. Judge Tanner requested that a special public meeting be called for the Architect to present to Commissioners' Court the status of fire station 3.

- 24. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

No executive session was held.

- 25. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

Jail population of 480 (84 females; 7 females in Childress) was given by Judge Tanner.

- 26. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

No insurance items were presented.

- 27. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

No agenda items were given.

County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 9, 2015, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 23rd day of February, 2015.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy